

KENTUCKY STATE e-Clearinghouse



About the State Clearinghouse

■ Authority:

- The Authority for the Intergovernmental Review Process is Executive Order 12372, a presidential directive that gives all 50 states the right and authority to submit all requests for federal funding within the state to a State Single Point of Contact (SPOC)

Purpose of Clearinghouse

- Responsibility:

- The responsibility of the Clearinghouse is to distribute potential projects to all state agencies or related bodies, including the Area Development Districts that would be impacted by the project

Intended Purpose

- Purpose:
 - Improve communication across the state
 - Inform the State Agencies of the “who, what, when and where” projects will be in their area
 - Inform the Applicants of any adverse impacts their projects may have from the State Agencies and what they must complete before the project begins
 - Inform the Applicants of the positive impacts that their projects will have on the community

Clearinghouse Application Process

- Applicant:
 - Goes to www.dlg.ky.gov clicks on KY State Clearinghouse on the left
 - Prints out the instructions for Applicants
 - Go to website and be sure to follow the instructions in red
 - Requests a user id & password to use the eclearinghouse system
 - Logs into their workbasket
 - Enters an application



For other Kentucky Government sites visit: Kentucky.gov

[User Assistance](#)

[KIA Mapping Portal](#)

KY e-Clearinghouse

Search KY: [Advanced...](#)

NEW APPLICANTS

Setup your account today so you can:

- Submit Drinking Water/Wastewater Project Applications.
- Save partially completed applications until you have time to finish.
- Review the status of previously submitted applications.

[Setup My Account](#)

EXISTING USERS

User ID:

Password:

[Forgot my Password](#)

This site is designed for 1024x768 resolution and is using Medium fonts in order to set to medium font change IE options [View --> Text Size --> Medium]

If you are unable to navigate through this site, please contact the Clearinghouse staff at 1-800-346-5606 for grant application assistance.



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KY e-Clearinghouse is a Bobby compliant Website.



KY e-Clearinghouse

- My Applications
- Apply for Funding
- Search
- Administration
- Reports
- Log Out

Workbasket

SAI Number	Title	Submitted	Status	Status Date	Finding	County

- View Agency Reviews
- Withdraw App
- Archive
- View/Edit App
- Funding Detail
- User Access

User: APPlée

Workbasket

Need help? Click [here](#)

Applicants Workbasket



- My Applications
- Apply for Funding**
- Enter Application
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- Reports
- Log Out

User: APPLee

KY e-Clearinghouse

Apply For Funding

* Required Field

Project Type

AGRICULTURE

Select

Required forms:

Form	Required	Last changed User	Last changed Date	Status
Federal Application Form 424	Mandatory			

Special Note Relating to Water or Sewer Projects: All appropriate funding agencies (state and federal) will receive the Clearinghouse Letter on each project submitted. Only those projects with a Clearinghouse Letter which cites that the project has been "Endorsed" will be considered for funding.

Certification of Information:

1. Click "Apply for Funding", "Enter Application"
2. Select the type of project
3. Click the "Select" button
4. The Federal 424 says "Mandatory"

to complete the application. (Please note: the application may only be certified by the application

Filling out the 424

- Fill out all fields with the asterisk * before the form is saved
- Choose from the drop down boxes the applicable response
- Note the 4 tabs across the top of the 424



KY e-Clearinghouse

Application for Federal Assistance:

* Required Fields

Application / Applicant	Project	Budget	Budget(Cont'd)
Applicant ID: <input type="text"/> 1.Type of Submission: ** CONSTRUCTION APPLICATION State App Identifier: <input type="text"/> Federal Identifier: <input type="text"/>		2.Date Submitted: <input type="text"/> <small>mmddyyyy</small> 3.Date Received by State: <input type="text"/> <small>mmddyyyy</small> 4.Date Received by Federal Agency: <input type="text"/> <small>mmddyyyy</small> Duns Number: <input type="text" value="000000000"/>	
APPLICANT INFORMATION:			
Legal Name: ** Edmonson County Water District Organizational Unit: <input type="text"/> 6.FEIN Number: <input type="text" value="61-0000000"/> Contact First Name: ** NELSON Contact Last Name: ** SANDERS Contact Phone: ** (270) 597-2165 7.Applicant Type: ** COUNTY 8.Application Type: ** NEW 9.Federal Agency Name: ** STATE FUNDS (N/A) <ul style="list-style-type: none"> CDBG DHS DLA DLG DLG- RENAISSANCE DOC DOI DOJ DOT DRA EDA EDUC EPA F&W FAA FEMA FTA HHS HUD KHC LABOR NASA NPS NTIA OSHA OTHER PRIDE RDA STATE FUNDS (N/A) U.S. OFFICE OF SURFACE MINING 	Address line1: ** 1128 HWY 259 N Address line2: <input type="text"/> City: ** BROWNSVILLE State: ** KENTUCKY Zipcode: ** 42210		
BASIC PROJECT INFORMATION:			
Project Type: <input type="text"/> Project Title: ** <input type="text"/> County: ** <input type="text"/> 12.Areas Affected: <input type="text"/>	Project Number: <input type="text" value="WX21061001"/> Multiple County: <input type="checkbox"/>		
ESTIMATED FUNDING:			
* [Please enter at least one non-zero amount]			
a.Federal: <input type="text"/> b.Applicant: <input type="text"/> c.State: <input type="text"/> d.Local: <input type="text"/>	e.Other: <input type="text"/> f.Program Income: <input type="text"/> g.Total: <input type="text"/>		

Save Cancel Close

Top half of the project tab page

Application/Applicant

Project

Budget

Budget(Cont'd)

10. CFDA Information:

CFDA Number	CFDA Title

For more CFDA info Click: [here](#)

13. Proposed Start Date: * mmddyyyy End Date: * mmddyyyy

14. Congressional Districts:

16. Is Application subject to review by State Executive Order 12372 process?

Yes. This Preapplication-Application was made available to the State Executive Order 12372 process for review on mmddyyyy

No.

17. Is the Application delinquent on any Federal debt?

Yes. Explanation Characters allowed: 240 Characters entered: 0

No.

Characters allowed: 2800 Characters entered: 191

THIS PROJECT WILL CONSTRUCT APPROXIMATELY 7.6 MILES OF WATER DISTRIBUTION LINES IN EDMONSON COUNTY AND WILL SERVE 20 NEW CUSTOMERS AND IMPROVE SERVICE TO A LARGE NUMBER OF EXISTING CUSTOMERS.

Project Description: *

ADDITIONAL INFORMATION:

If this proposal is statewide in nature, how much money will be spent in each Area Development District ?

District Name	Amount

If this Proposal is to be a continuation project in the future, will the match required from state local government vary from the original percentage ?

Portable Water Supplier Name:

Describe wastewater disposal:

Bottom half of the project tab page

Application for Federal Assistance : Kentucky eClearinghouse - Microsoft Internet Explorer

12372 process for review on 05/23/2007 mmddyyyy

No.

17. Is the Application delinquent on any Federal debt?

Yes. Explanation Characters allowed: 240 Characters entered: 0

No. Characters allowed: 2800 Characters entered: 191

Project Description: * THIS PROJECT WILL CONSTRUCT APPROXIMATELY 7.6 MILES OF WATER DISTRIBUTION LINES IN EDMONSON COUNTY AND WILL SERVE 20 NEW CUSTOMERS AND IMPROVE SERVICE TO A LARGE NUMBER OF EXISTING CUSTOMERS.

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If this proposal is statewide in nature, how much money will be spent in each Area Development District ?

District Name	Amount

New District Edit District

If this Proposal is to be a continuation project in the future, will the match required from state local government vary from the original percentage ?

Portable Water Supplier Name:

Describe wastewater disposal:

Package sewage treatment plant by Proposed facility.

Existing publicly owned wastewater treatment plant
POTW Plant Name:

Via an on-site septic tank and lateral field
Local Health Dept. Name:
Local Health Dept. Permit No:

SOLID WASTE INFORMATION:

Land Fill Name:
Land Fill Permit No:
Land Fill Transportation:

Save Cancel Close

After the information is entered, click save

Completing the Application

Apply For Funding: Kentucky e-Clearinghouse - Microsoft Internet Explorer

KY e-Clearinghouse

Workbasket: Kentucky e-Clearinghouse - Microsoft Internet Explorer

Apply For Funding: Kentucky e-Clearinghouse - Microsoft Internet Explorer

KY e-Clearinghouse

Apply For Funding * Required Fields

Project Type: AGRICULTURE [Select]

Required forms:

Form	Required	Last changed User	Last changed Date	Status
Federal Application Form 424	Mandatory	APPLee	05/21/2009	Complete

Special Note Relating to Water or Sewer Projects: All appropriate funding agencies (state and federal) will receive the Clearinghouse Letter on each project submitted. Only those projects with a Clearinghouse Letter which cites that the project has been "Endorsed" will be considered for funding.

Certification of Information:

I certify that all the information submitted in the funding application is true, accurate and complete. I am aware that the proposed project may be deleted from further consideration should it be determined there are significant changes in the information provided and/or false, inaccurate or incomplete information has been given.

Please check the box as confirmation that you agree with the certification statement before being able to complete the application. (Please note: the application may only be certified by the application owner.)

[Complete] [Open Form] [Clear Form] [Close]

1. Ensure the 424 has the "Status" of Complete
2. Check the "Certification of Information" box
3. Click on the "Complete" box
4. Click "Close"

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KY e-Clearinghouse

My Applications

Apply for Funding

Search

Administration

Reports

Log Out

Workbasket

SAI Number	Title	Submitted	Status	Status Date	Finding	County
KY200705140003	EDMONSON COUNTY WA	05/14/2007	Submitted	05/14/2007		EDMONSON

View Agency Reviews Withdraw App Archive View/Edit App Funding Detail User Access

User: TestUser

Workbasket

Need help? Click [here](#)

State Applicant Identifier Number (SAI)



Local intranet

start



Inbox - Micro...

Microsoft Pow...

Clearing Hous...

Workbasket: ...

9:52 AM

Review Process

- After the Applicant receives the SAI number for the project, it is sent to the SPOC for review automatically
- The SPOC assigns reviews to the appropriate agency for their review/comments
- This process can take up to 30 days
- If problems arise, the SPOC will contact the Applicant to rectify the situation

Reviewers

- Each Reviewing Agency has a Coordinator
- The Coordinator will assign first line reviewers to review projects
- The Agency Reviewers will review the projects and send the Coordinators their comments, who make the endorsement to send to the SPOC

The Endorsement

- After the review is complete, it is sent to the SPOC
- If information is requested the SPOC will obtain the applicable information and forward to the reviewers
- The SPOC receives all of the Endorsements (which should take no longer than 30 days) barring any application problems
- SPOC endorses the project and the "Endorsement Letter" is generated and emailed to the Applicant

Approval Letter from Clearinghouse

City of Elizabethtown
300 S. Mulberry St
Elizabethtown, KY 42701

RE: Elizabethtown Police Department P25 Digital Radio Upgrade Project
SAI# KY20090624-1249
CFDA# 97.067

Dear Mr. Harris:

The Kentucky State Clearinghouse, which has been officially designated as the Commonwealth's Single Point of Contact (SPOC) pursuant to Presidential Executive Order 12372, has completed its evaluation of your proposal. The clearinghouse review of this proposal indicates there are no identifiable conflicts with any state or local plan, goal, or objective. Therefore, the State Clearinghouse recommends this project be approved for assistance by the cognizant federal agency.

Although the primary function of the State Single Point of Contact is to coordinate the state and local evaluation of your proposal, the Kentucky State Clearinghouse also utilizes this process to apprise the applicant of statutory and regulatory requirements or other types of information which could prove to be useful in the event the project is approved for assistance. Information of this nature, if any, concerning this particular proposal will be attached to this correspondence.

You should now continue with the application process prescribed by the appropriate funding agency. This process may include a detailed review by state agencies that have authority over specific types of projects.

This letter signifies only that the project has been processed through the State Single Point of Contact. It is neither a commitment of funds from this agency or any other state or federal agency.

The results of this review are valid for one year from the date of this letter. Continuation or renewal applications must be submitted to the State Clearinghouse annually. An application not submitted to the funding agency, or not approved within one year after completion of this review, must be re-submitted to receive a valid intergovernmental review.

If you have any questions regarding this letter, please feel free to contact my office at 502-573-2382.

Sincerely,

Lee Nalley

Endorsement Sample

- **The Natural Resources has made the following advisory comment pertaining to State Application Identifier Number KY200906241249**
- **No comments**

- **The Housing, Building, Construction has made the following advisory comment pertaining to State Application Identifier Number KY200906241249**
- **no comment**

- **The Heritage Council has made the following advisory comment pertaining to State Application Identifier Number KY200906241249**
- **The project will have no effect on any property listed in or eligible for listing in the National Register of Historic Places. Further, an archaeological survey will not be necessary. Therefore, we have no objection to the project.**

- **The Labor Cabinet has made the following advisory comment pertaining to State Application Identifier Number KY200906241249**
- **PW RATES MAY APPLY-CONTACT KY LABOR CABINET AT 502 564 3534**

- **The Lincoln Trail ADD has made the following advisory comment pertaining to State Application Identifier Number KY200906241249**
- **No comments**

- **The Transportation has made the following advisory comment pertaining to State Application Identifier Number KY200906241249**
- **Young (D4), Kevin: no comments**

Lee Nalley

Single Point of Contact

502-573-2382

Department of Local Government (DLG)

1024 Capital Center Dr., Suite 340

Frankfort, Kentucky 40601

OFFICE OF THE GOVERNOR

DEPARTMENT FOR LOCAL GOVERNMENT

COMMONWEALTH OF KENTUCKY

