

2024 Applicant Workshop: Nonprofit Security Grant Program (NSGP)

Kentucky Office of Homeland Security (KOHS)



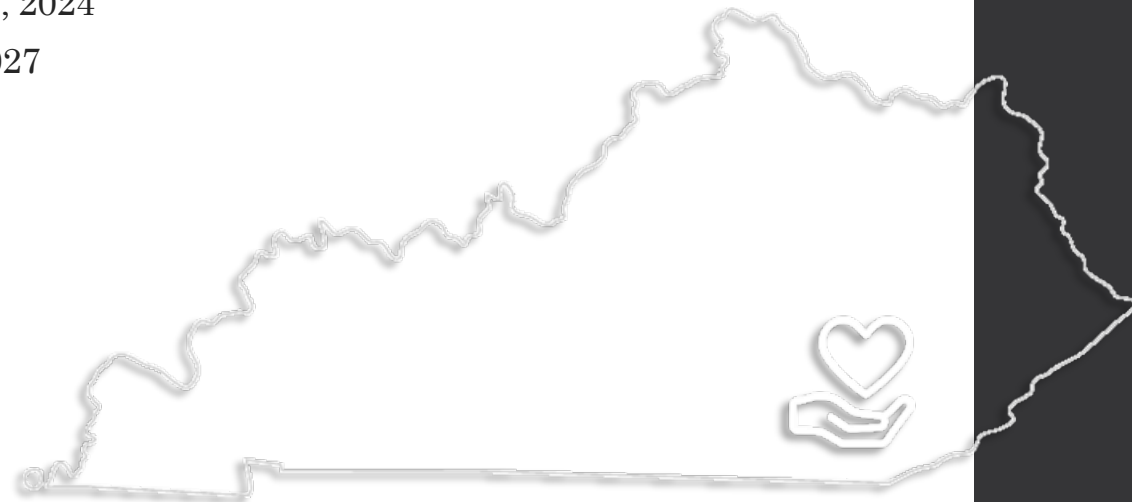
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Grants Managers



Program Overview: Background

2024 Nonprofit Security Grant Program (NSGP)

- What is it?
 - ❑ The NSGP is a **competitive** grant program intended to provide federal funding for physical security enhancements and other security-related activities to nonprofit organizations that are at risk of a terrorist attack.
 - ❑ The NSGP seeks to integrate the preparedness activities of nonprofit organizations with broader state and local preparedness efforts.
- What is the Period of Performance?
 - ❑ The period of performance under FY 2024 NSGP is 36 months.
 - Projected Period of Performance Start Date(s): September 1, 2024
 - Projected Period of Performance End Date(s): August 31, 2027

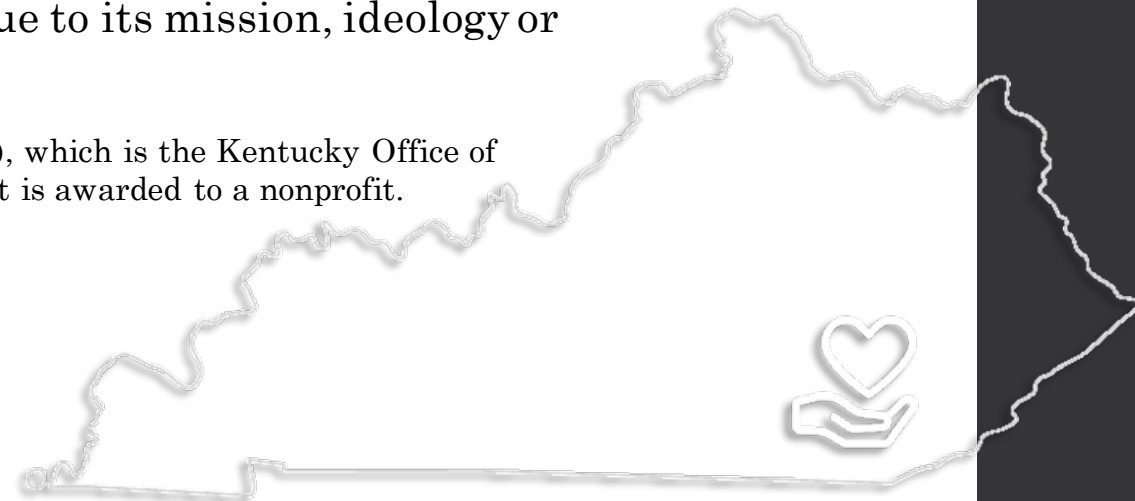


Program Overview: Eligibility

Eligible entities must be:

1. Nonprofit organizations as defined by Section 501(c)(3) of IRS Code of 1986, Title 26 of the U.S.C. and exempt from tax. **The IRS does not require certain organizations such as churches, mosques, and synagogues to apply for and receive recognition of exemption under 501(c)(3) of the IRS. Such organizations are automatically exempt if they meet the requirements of section 501(c)(3). These organizations are not required to provide recognition of exemption. For organizations that the IRS requires to apply for and receive recognition of exemption under 501(c)(3), the Kentucky Office of Homeland Security requires verification of exemption.**
2. Located within the Commonwealth of Kentucky.
3. Determined to be at high risk of a terrorist attack due to its mission, ideology or beliefs.

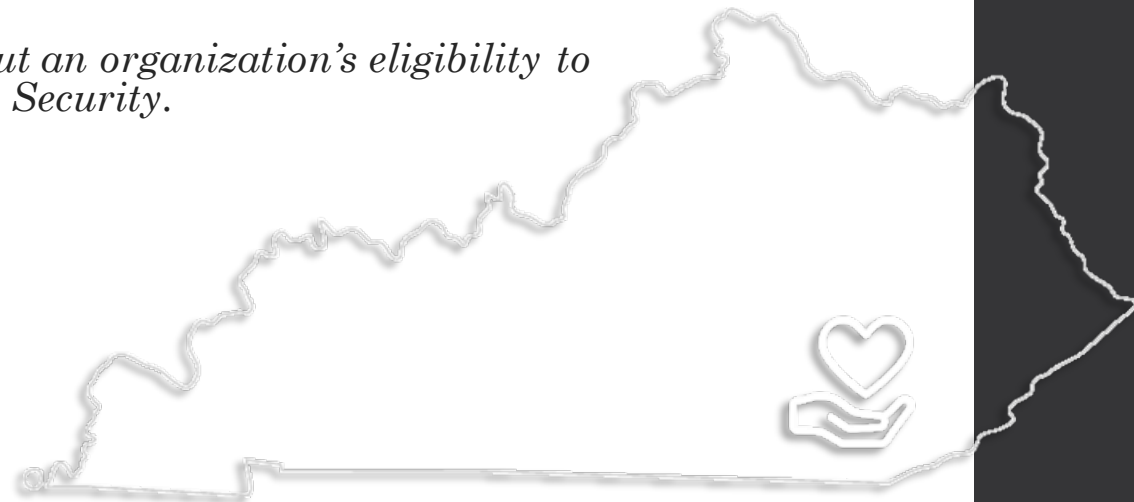
NOTE: Application is only through the State Administering Agency (SAA), which is the Kentucky Office of Homeland Security (KOHS). KOHS also administers the funding if a grant is awarded to a nonprofit.



Nonprofit Security Grant Program (NSGP) Eligibility

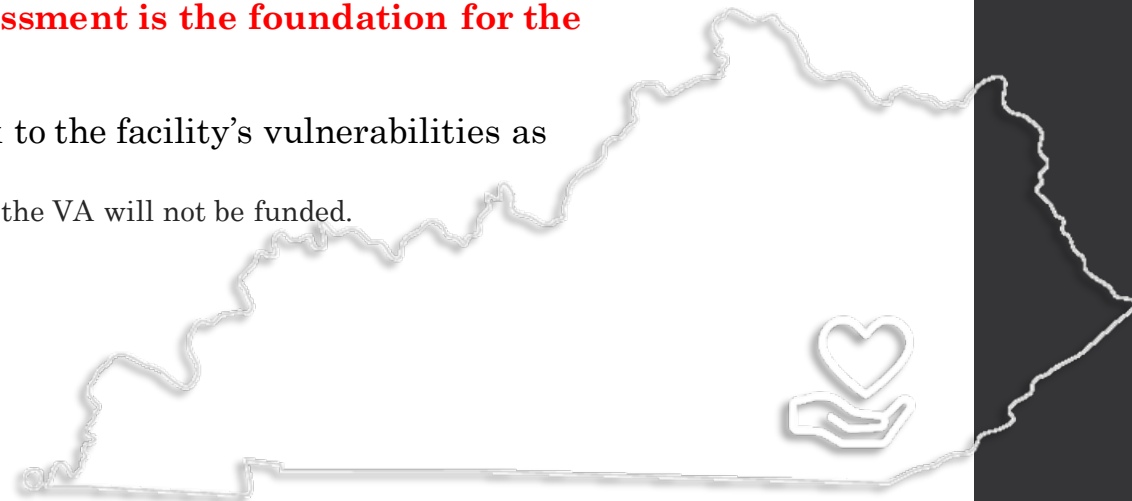
- What type of entities are ***not*** eligible to apply under NSGP?
 - ❑ Utility Companies
 - ❑ For-profit transportation companies, such as a company offering bus service
 - ❑ For-profit hospitals
 - ❑ Organizations active in politics, lobbying, and advocacy work
 - Volunteer Fire Departments
 - Community Service Organizations (Kiwanis, Rotary, and Lions clubs):
 - Homeowners Associations
 - ❑ Labor, agricultural or horticultural organizations:
 - Labor unions, county fairs, and flower societies are examples of these types of groups

This is not an exhaustive list. If there are any questions about an organization's eligibility to apply to FY 2024 NSGP, contact the KY Office of Homeland Security.



Vulnerability-Risk Assessment (VA)

- All entities applying for NSGP funds **MUST** have a current vulnerability risk assessment (**within five years**). All risk assessments **MUST** contain a narrative of identified vulnerabilities.
- Prior assessments are allowed if still current (**within five years**). However, the risk assessment must link to a **current** vulnerability.
- If no prior assessment has been completed, you may use the DHS CISA Self Assessment Guide on our website. **If you use this document, you MUST provide a narrative of the identified vulnerabilities, not just a YES or NO answer. Incomplete responses can result in the application not being funded.**
- Assessments should be conducted by a physical security professional, security company, law enforcement, military, etc., or you may contact **Kyle Wolf, the DHS Infrastructure Security Specialist assigned to KY for assistance.** Kyle.wolf@hq.dhs.gov. 202-573-6237.
- If a Security Company prepares the assessment – they are prohibited from bidding/contracting for the equipment and installation on the project (2 CFR § 215.43 Competition).
- **Applicants should keep in mind that the vulnerability assessment is the foundation for the grant application.**
- Equipment requested in the grant application **MUST** directly link to the facility's vulnerabilities as identified in the vulnerability assessment.
 - Equipment that does not appear to directly tie to the findings identified in the VA will not be funded.

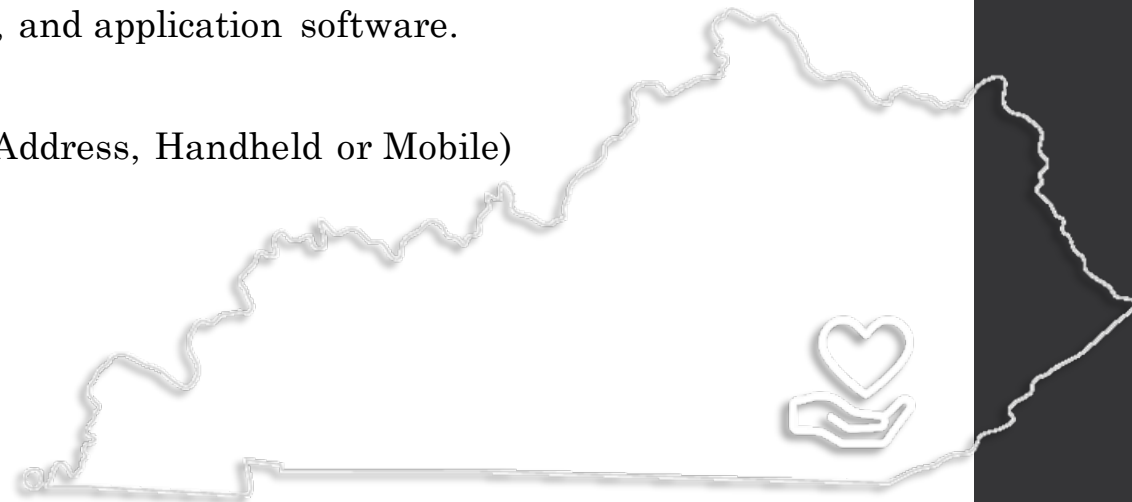


Allowable Costs for 2024

All allowable costs are identified on FEMA's Authorized Equipment List (AEL) Please see slides 9 and 10 for corresponding ID numbers.

Equipment:

- Access Control Equipment
- Surveillance Equipment (Cameras)
- Impact Resistant Doors and Gates
- Intrusion Detection Sensors and Alarms
- Exterior Lighting
- Physical Perimeter Security (fencing, walls, jersey barriers)
- Screening and Inspection Equipment
- Backup computer hardware, operating system, data storage, and application software.
 - Handheld radios (AEL 06CP-01-PORT-Radio, Portable)
 - Public Warning Systems (030E-03-MEGA – System, Public Address, Handheld or Mobile)
 - Cyber Security



Allowable Costs for 2024

Training/Exercises – Is limited to an organization's security personnel, staff, members, and volunteers only.

- Offsite or onsite security training is allowed.
- Train-the-trainer courses are allowed.
- Allowable training-related costs are limited to attendance fees and related expenses such as materials, supplies, and /or equipment.
 - Travel is not a reimbursable costs.
- Allowable /exercise topics include physical and cybersecurity, target hardening and terrorism awareness/employee preparedness topics, such as Community Emergency Response Team (CERT) training, active shooter training, and emergency first aid training.
 - Applications should include specific details about any proposed training/exercises, to include topic, organizational attendees/participants, length, and what vulnerability the activity will help mitigate.

Allowable Costs for 2024

Personnel – Contracted security protection is the only allowable cost in this category under the grant program.

- ❑ Funds may not be used to purchase equipment for contracted security.
- ❑ Application should justify proposed contracted security personnel spending in the target hardening narrative section of the application.
 - Example: Number of Personnel, Frequency of Use, Hourly Rate.

Management & Administration – Up to 5% of a subrecipient's FY 2024 NSGP award may be used for their M&A purposes.

- ❑ Are not operational costs; must be justifiable in order to receive reimbursement.
- ❑ Examples: Reporting, Financial Management, Correspondence & Monitoring.
- ❑ Include in Section IV of Investment Justification (the application) to fully account for project budget.

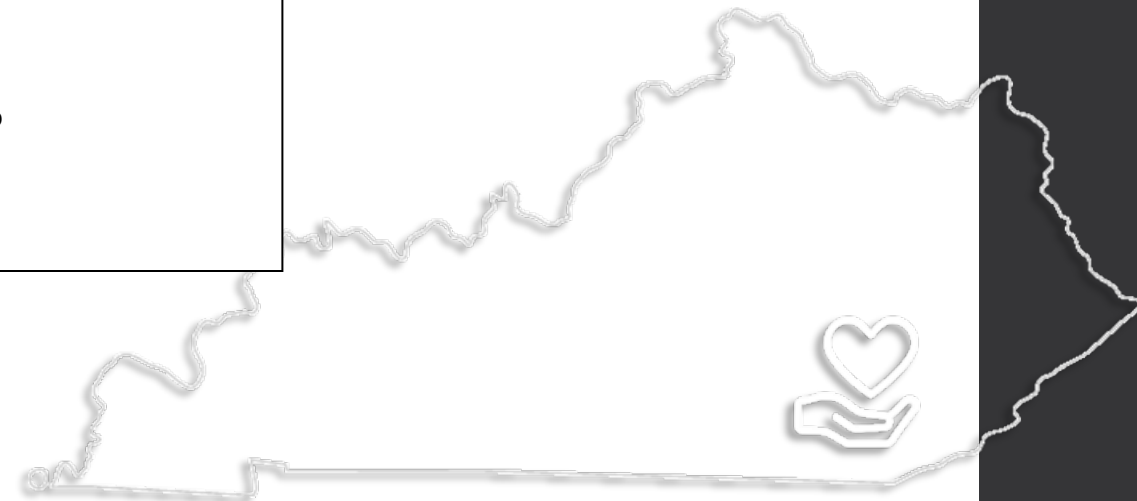


Corresponding AEL's for 2024

Current AEL for the NSGP can be found at the following site:

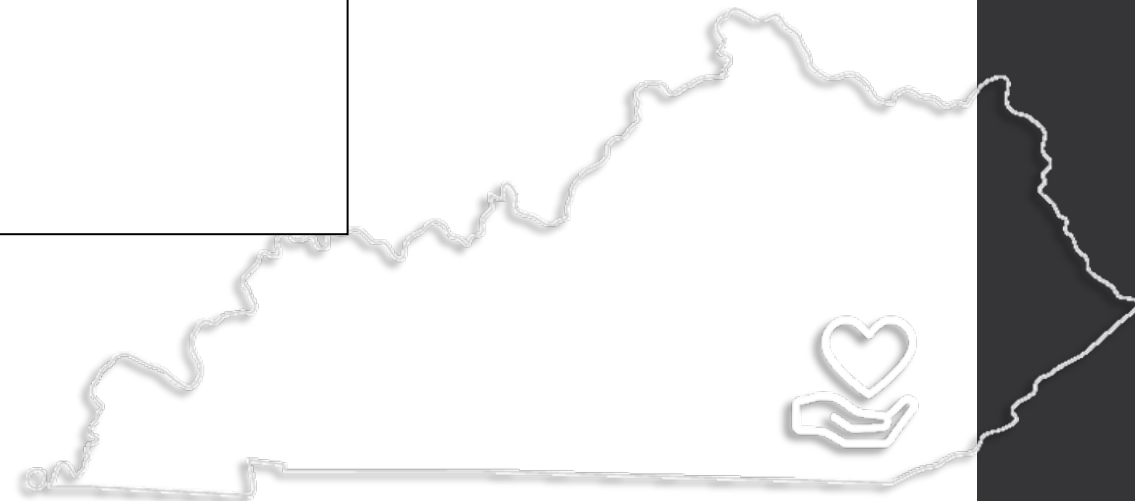
<https://www.fema.gov/grants/guidance-tools/authorized-equipment-list>

• 03OE-03-MEGA	System, Public Address, Handheld or Mobile
• 04AP-05-CRED	System, Credentialing
• 04AP-09-ALRT	Systems, Public Notification and Warning
• 04AP-11-SAAS	Applications, Software as a Service
• 05AU-00-TOKN	System, Remote Authentication
• 05EN-00-ECRP	Software, Encryption
• 05HS-00-MALW	Software, Malware/Anti-Virus Protection
• 05HS-00-PFWL	System, Personal Firewall
• 05NP-00-FWAL	Firewall, Network
• 05NP-00-IDPS	System, Intrusion Detection/Prevention
• 06CP-01-PORT	Radio, Portable
• 06CC-02-PAGE	Services/Systems, Paging
• 06CP-03-ICOM	Intercom
• 06CP-03-PRAC	Accessories, Portable Radio
• 10GE-00-GENR	Generators
• 13IT-00-ALRT	System, Alert/Notification



Corresponding AEL's for 2024 Continued

• 14CI-00-COOP	System, Information Technology Contingency Operations Receptacles
• 14EX-00-BCAN	Systems, Building, Blast/Shock/Impact Resistant Systems/Sensors, Alarm
• 14EX-00-BSIR	Systems, Building, Blast/Shock/Impact Resistant Systems/Sensors, Alarm
• 14SW-01-ALRM	Doors and Gates, Impact Resistant
• 14SW-01-DOOR	Doors and Gates, Impact Resistant
• 14SW-01-LITE	Lighting, Area, Fixed
• 14SW-01-PACS	System, Physical Access Control
• 14SW-01-SIDP	Systems, Personnel Identification
• 14SW-01-SIDV	Systems, Vehicle Identification
• 14SW-01-SNSR	Sensors/Alarms, System and Infrastructure Monitoring,
• 14SW-01-VIDA	Systems, Video
• 14SW-01-WALL	Barriers: Fences; Jersey Walls
• 15SC-00-PPSS	Systems, Personnel/Package Screening
• 21GN-00-INST	Installation
• 21GN-00-TRNG	Training and Awareness



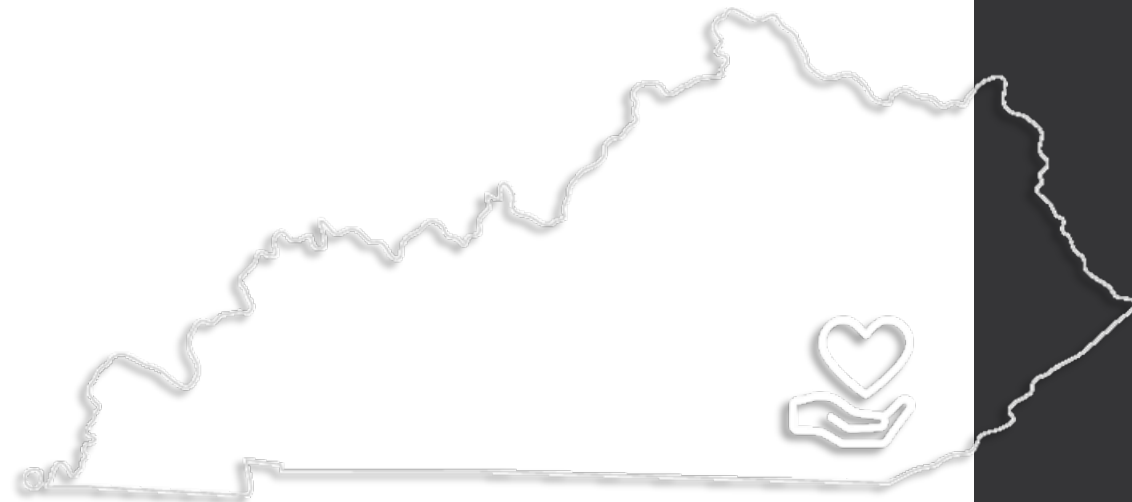
Unallowable Costs for 2024

Several types of proposed projects and activity are not allowed under the grant program, to include, but not limited to the following:

- ❑ Organizational operating costs
- ❑ Hiring of public safety personnel
- ❑ General-use expenditures
- ❑ Overtime
- ❑ Development of risk or vulnerability assessments
- ❑ License Plate Reader Systems (LPRs)
- ❑ Facial recognition software
- ❑ Knox Boxes
- ❑ Guns/Weapons
- ❑ Landscaping
- ❑ Initiatives in which federal agencies are the beneficiary or that enhance federal property
- ❑ Initiatives which study technology development'
- ❑ Proof-of-concept initiatives
- ❑ Pre-award costs generally not allowable. See 2024 NSGP Notice of Funding Opportunity.
- ❑ Sexual Predator Screening Database
- ❑ Development of the Investment Justification
- ❑ Weapons Training

• TIMELINE AND APPLICATION PROCESS

- ** Effective April 4, 2022, the Federal Government transitioned from using the Data Universal Numbering System or DUNS number, to a new, non-proprietary identifier known as a Unique Entity Identifier or UEI. For entities that had an active registration in the System for Award Management (SAM) prior to this date, the UEI has automatically been assigned and no action is necessary. For all entities filing a new registration in SAM.gov (link below) on or after April 4, 2022, the UEI will be assigned to that entity as part of the SAM.gov registration process. **
- <https://sam.gov/content/home>



2024 Application Timeline (Tentative Dates/Subject to Change)

2024 Dates	Activity
April 16, 2024	FEMA publishes NSGP Funding Opportunity Announcement
April 19, 2024	KOHS issues NSGP announcement to all stakeholders
April 19 – May 17	Grant application development: KOHS provides technical assistance as needed/requested
May 17, 2024	Applications and all supporting documents due to KOHS – All submissions MUST be completed and submitted electronically using Excel and Adobe files from the KOHS Website by midnight.
May 20 – 28, 2024	Subject Matter Experts review and score all applications
June 18, 2024	KOHS Deadline for application submission to FEMA
October 2024	Anticipated receipt of FEMA Award
Nov./Dec. 2024	Grant Agreement meetings to discuss Environmental Review Process (EHP)
Feb./March 2025	Issuance of 2023 Grant Contracts

Application Process

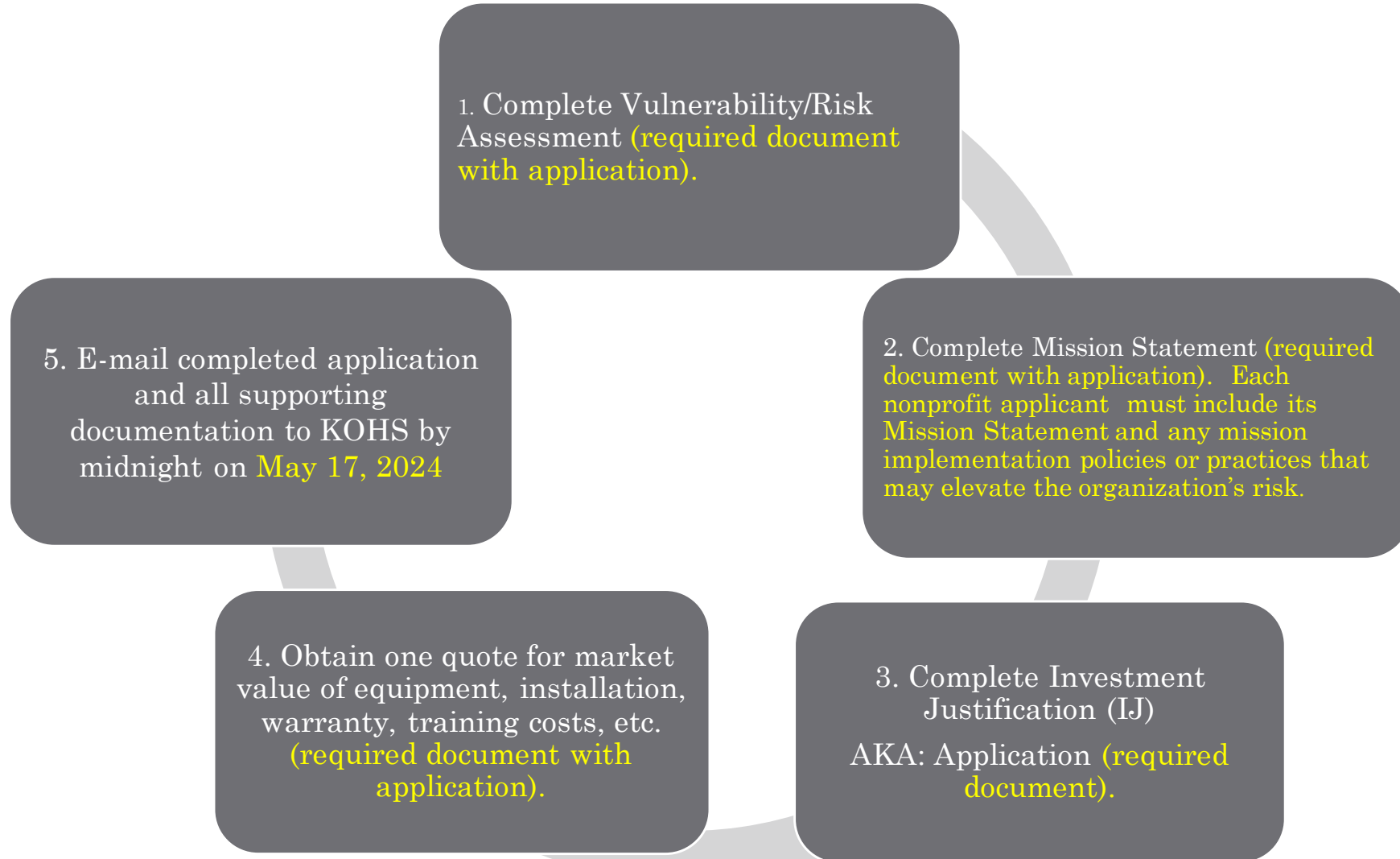
Nonprofit Security Grant Program - Investment Justification (IJ)

Each applicant may apply for up to **\$150,000**. Applicants with multiple sites (different physical addresses) may apply for funding for up to three sites with a cap of \$150,000 per site, for a maximum of \$450,000 per applicant. If an applicant applies for projects at multiple sites, regardless of whether the projects are similar in nature, it must include an assessment of the vulnerability and risk unique to each site. Failure to do so may be cause for rejection of the application. The organization must submit a complete IJ for each site.

The investments or projects described in the IJ **MUST**:

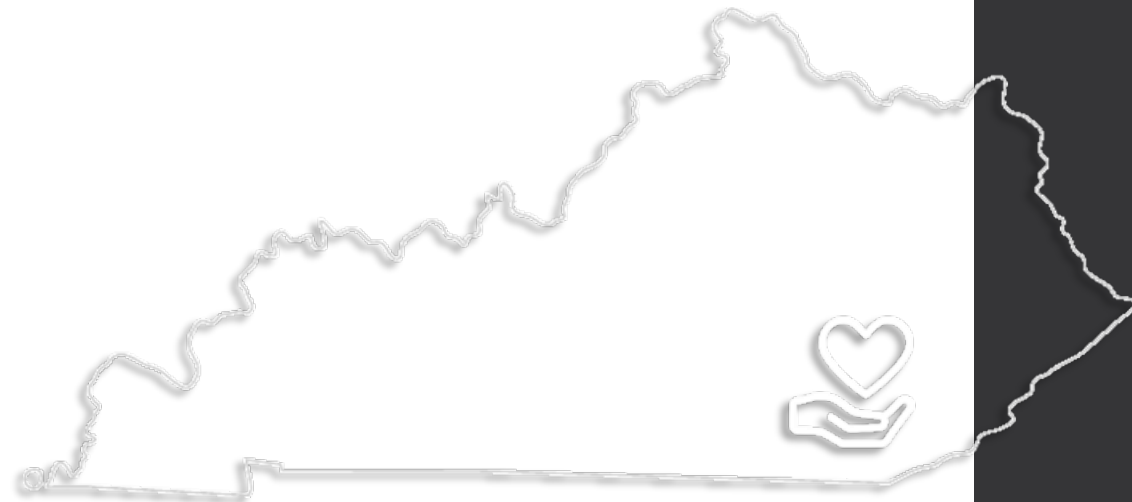
- Be for the location(s) that the applicant occupies at the time of application. **Sites under construction are not eligible.**
- Address a risk, including threat and vulnerability, that has been identified in the organization's Risk/Vulnerability Assessment. Example, IJ Section III Risk: The three principle variables Threats, Vulnerabilities, and Potential Consequences of an attack **MUST** link to the gaps identified in the organizations Risk/Vulnerability Assessment. IJ Section IV: Facility Hardening: The proposed Facility Hardening **MUST** link to gaps identified in the Risk/Vulnerability Assessment.
- Demonstrate the ability to provide enhancements consistent with the purpose of the program and guidance provided by DHS/FEMA: *The Nonprofit Security Grant Program provides funding support for physical security enhancements and other security related activities to nonprofit organizations that are at high risk of a terrorist attack.*
- Be both feasible and effective at reducing the risks for which the project was designed.
- Be able to complete the project within the three-year period of performance
- Be consistent will all applicable requirements outlined in the NOFO and the Preparedness Grants Manual.

Application Process



Environmental and Historic Preservation (EHP)

- Every awarded NSGP project, with very few exceptions, will require an Environmental and Historic Preservation (EHP) review.
- Any project that requires the installation to interior or exterior of a building will trigger an EHP Review.
- The review must be completed only if your project is awarded and BEFORE a grant agreement is executed.
- Grant recipients are responsible for the preparation of all required EHP documents.



Contact Information

Grants Administration Staff

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Anna Roaden	Grants Manager	Anna.Roaden@ky.gov	502-892-3388
Jodie Williams	Grants Manager	Jodie.Williams@ky.gov	502-782-9967

NOTE: Email IJ and all required documentation to jennifer.annis@ky.gov, anna.roaden@ky.gov and jodie.williams@ky.gov, by COB on **Friday, May 17, 2024**.

