

2025 & 2026

KENTUCKY OFFICE OF
HOMELAND SECURITY (KOHS)

State Homeland Security Grant Program (SHSGP) Application Guidance



REVISED July 2026



State Homeland Security Grant Program (SHSGP) Overview

SHSGP Background

The Homeland Security Grant Program (HSGP) is an annual federal grant from the United States (U.S.) Department of Homeland Security (DHS) Federal Emergency Management Agency (FEMA) intended to strengthen and enhance the nation's capacity and capability to prevent, prepare for, protect against, and respond to acts of terrorism and other catastrophic events. HSGP includes three key grant programs, including the SHSGP.

As part of the HSGP, the SHSGP supports the implementation of risk-driven, capabilities-based State Homeland Security Strategies to address capability targets. SHSP funding helps SLTT government agencies in addressing capability gaps identified through the Threat and Hazard Identification and Risk Assessment (THIRA)/State Preparedness Report (SPR) process, as well as prioritize resources towards high-impact security focus areas. SHSGP aims to build a cohesive and collaborative approach to homeland security by promoting national preparedness and resilience.

SHSGP Objectives:

- Build and sustain core capabilities, including Law Enforcement Terrorism Prevention Activities (LETPA) and the National Priority Areas (NPA) [See page 4 and the Resources page for more information on the NPAs].
- Address capability gaps identified in the THIRA and SPR process.
- Implement a comprehensive and coordinated approach to address enduring security needs of communities that include planning, training and awareness campaigns, equipment and capital projects, and exercises.

Solicitation

As a result of funding holds related to the Federal Fiscal Year (FFY) 2025 SHSGP, the Kentucky Office of Homeland Security (KOHS) is collecting applications for both FFY 2025 and FFY 2026 SHSGP. KOHS will review the submissions and determine the most appropriate grant year based on project timelines, budgets, and priority alignment. The Notice of Funding Opportunity (NOFO) for both grant years can be found online¹. As applications are approved additional details will be provided to the subrecipients on the grant year and period of performance.

Applicant requirements, the application process, and additional information on project proposal elements can be found in the following pages. Please contact the KOHS Grants Department with any questions or if assistance is needed.

Grant Application Submission Deadline: July 31, 2026 at 11:59 p.m. EDT

All applications must be submitted by July 31, 2026 at 11:59 p.m. EDT.



¹ [FFY 2025 Notice of Funding Opportunity \(NOFO\)](#) ; [FFY 2026 Notice of Funding Opportunity \(NOFO\)](#)

Applicant Requirements

Below are the applicant requirements for the SHSGP. Please review closely.

- Only eligible applicants may submit an application for these funds.
- Eligible applicants include city or county governments, area development districts, local taxing districts, and public school districts.
- The Authorized Official for an eligible applicant can ONLY be the mayor, judge executive, director, commissioner, etc.
- All applicants applying for federal grant awards MUST have an active UEI number and a complete registration on [SAM.gov](https://sam.gov).
- All applicants applying for federal grant awards MUST submit their project to eClearinghouse for review - <https://dlg.ky.gov/Pages/kentucky-eclearinghouse.aspx>.
- All applicants applying for federal grant awards MUST comply with National Incident Management System (NIMS) guidelines - <https://www.fema.gov/emergency-managers/nims/implementation-training>
- The lead applicant is responsible for grant funds and administration including, but not limited to, assurances and audit requirement, maintenance, and records retention.
- The lead applicant must agree to follow [KRS 45A-Kentucky Model Procurement Code](#).
- The lead applicant must agree to follow 2025 & 2026 DHS Terms and Conditions - <https://www.dhs.gov/publication/dhs-standard-terms-and-conditions>.



Application Process

Please do not start your grant application until you have read all the guidance below.

1. Go to the Kentucky Office of Homeland Security Grant homepage.
 - Link: <https://homelandsecurity.ky.gov/Pages/Grants.aspx>
2. Complete the online registration form for SHSGP 2025 & 2026 to receive your Application Number by email.
 - Link: <https://app.smartsheet.com/b/form/019f4357fce57da38e4d50cc4feffcfa>
3. Complete the application. Please ensure you place the Application Number emailed to you on the documents where required.
 - Application:
<https://app.smartsheet.com/dashboards/8WQJQ34pCMc39RvJVm3W8PMP47Jp3cG79RgvRx71>
 - If you are unable to access the Application via SmartSheets, please download the PDF from the KOHS Grants Homepage (link above).
4. Print each page and obtain the signature of your Authorizing Official. The Authorizing Official must be the Mayor, Judge Executive, Commissioner, or School Superintendent. Review your application and all required attachments for errors and completeness.
5. Scan your application and required attachments and save as a PDF. Use your application number as your file name (Example: 21-003.pdf).
7. Follow the link below, complete the Project Summary Questionnaire, and upload your application and supporting documentation.
 - Link: <https://app.smartsheet.com/b/form/019f43772b67718db3871f4892a8f8e5>

Required Attachments to Application:

- eClearinghouse Letter or documentation the project has been entered for review in the DLG web portal.
- City/County/District Resolution.
- Print out from SAM.gov showing active entity registration.
- One (1) vendor quote for requested equipment or services.
- Copy of KWIEC approval verification email (Communications projects only).
- Copy of Mutual Aid Agreement with KSP (Communications projects only).

Completed applications must be uploaded by 11:59 PM Eastern, Friday, July 31, 2026



2025 & 2026 National and State Priority Areas

Applicants are required to choose one Priority when completing the application. Example projects are listed below each priority.

Supporting Boarder Crisis Response & Enforcement

- Training programs for state and local law enforcement officers in immigration law, civil rights protections, and 287(g) procedures.
- Development or enhancement of information-sharing platforms between ICE and local agencies.
- Procurement of screening, detection, and communications technology to support immigration enforcement activities.
- Establishing secure and dedicated communication networks with ICE Field Offices.
- Conducting joint training exercises with ICE and local law enforcement to test operational coordination.

Enhancing Cybersecurity

- Cybersecurity risk assessments
- Projects that address vulnerabilities identified in cybersecurity risk assessments including training, software, hardware, and subscriptions
- Contracted services for a Managed Service Provider (MSP)
- Migrating on-line services to the “.gov” Internet domain

Enhancing the Protection of Soft Targets / Crowded Places

- Physical security enhancements for Critical infrastructure and public schools (*Requires EHP Review*)
- CBRNE/Bomb Squad/SWAT detection, prevention, response, and recovery equipment and PPE
- Joint training and planning CBRNE/Bomb Squad/SWAT
- UAS – Unmanned Aircraft System/Drone (*Requires additional FEMA approvals*)

Enhancing Election Security

- Cybersecurity assessments and remediation aligned with federal directives.
- Physical security enhancements for election sites.
- Poll worker & staff training including incident response, chain of custody, and data privacy.
- Secure data management and encryption for storage and transmission.
- Multi-factor authentication and access controls for sensitive systems.

State Enduring Needs-Emergency Communications

- P-25 compliant mobile and portable radios and related equipment only. No infrastructure equipment due to the State's shortened period of performance.



Guidance for Gap Identification

DHS/FEMA requires states, territories, and Urban Areas to complete a Threat/Hazard Identification and Risk Assessment (THIRA) and Stakeholder Preparedness Review (SPR) and then prioritize grant funding to support closing capability gaps or sustaining capabilities identified in this process.

Threat: In considering threat, the applicant should discuss the potential for terroristic activity, domestic or international, faced by the community.

Vulnerabilities: In considering vulnerabilities, the applicant should discuss the community's susceptibility to destruction, incapacitation, or exploitation by a terroristic threat/attack.

Consequences: In considering potential consequences, the applicant should discuss potential negative effects on the community.

You will be required to choose Threats/Hazards and Core Capabilities when completing your application.

Threats/Hazards

Through the Strategic Preparedness Report, Kentucky has identified the following threats/hazards being the most likely to affect communities.

☐ Active Shooter ☐ Cyber Attack ☐ CBRNE

Core Capability

Below is a list of Core Capabilities from FEMA's National Preparedness Goals (NPG) that correspond to Kentucky's identified threats and hazards.

- | | |
|--|---|
| ☐ Access Control and Identity Verification | ☐ Public Health, Healthcare and Emergency Medical Services |
| ☐ Long Term Vulnerability Reduction | ☐ Intelligence and Information Sharing |
| ☐ Cybersecurity | ☐ Screening, Search and Detection |
| ☐ Mass Search and Rescue Operations | ☐ Situational Assessment |
| ☐ Infrastructure Systems | ☐ Risk Management for Protection Programs and Activities |
| ☐ Interdiction and Disruption | ☐ Community Resilience |
| ☐ Mass Care Services | ☐ Risk and Disaster Resilience Assessment |
| ☐ Threats and Hazards Identification | ☐ Environmental Response/Health and Safety |
| ☐ On-Scene Security, Protection and Law Enforcement | ☐ Logistics and Supply Chain Management |
| ☐ Operational Communications | |
| ☐ Operational Coordination | |
| ☐ Physical Protective Measures | |
| ☐ Public Information and Warning | |



Required Project Proposal Elements

Proposals will be evaluated based on the following factors that **MUST** be included in your Project Narrative:

- Your proposal **MUST** demonstrate a **terroristic preparedness nexus**. Proposals may simultaneously support enhanced preparedness for disasters unrelated to acts of terrorism, BUT terrorism must be in the forefront.
- Your proposal **MUST** fall under one the **current National Priority Areas or State Enduring Needs**.
- Proposals will be evaluated on the **ability to close Core Capability Gaps** identified in FEMA's National Preparedness Goals that are associated with Threats/Hazards identified in Kentucky's Stakeholder Preparedness Review.
- Your proposal **MUST** be based on **at least one Threat or Hazard** that has been identified in Kentucky's Strategic Preparedness Report and **at least one Core Capability** from FEMA's National Preparedness Goals.

The Project Narrative must include the following components:

1. **Investment Justification:** Describe in narrative form how your project strategy effectively demonstrates the objectives of preventing, preparing for, protecting against, and responding to acts of terrorism. Proposals must address closing the gaps in the applicants' identified core capabilities and reducing the overall risk to the community, state or nation.
2. **Budget Narrative:** Describe in narrative form your project's budget plan. How will each budget line item help address closing identified gaps? Is there a plan for financial sustainability? Does applicant have previous experience in managing federal grant funds?
3. **Collaboration:** Regional or statewide impact. Describe in narrative form the extent to which the project demonstrates a willingness to collaborate with federal, state, and local governments in efforts to prevent, prepare for, protect against, and respond to acts of terrorism and reduce the overall risk to the state or the nation.
4. **Impact/Outcomes:** Describe in detail what will be accomplished by this project. Include what procedures will be implemented, what capabilities will be enhanced, how identified threats and hazards will be mitigated, and the ways in which the applicant will measure and/or evaluate improvement.



Homeland Security Grant Program Resources

Listed below are items that will help with completing the SHSPG application:

- FEMA [FFY 2025 Notice of Funding Opportunity \(NOFO\)](#)
- FEMA [FFY 2026 Notice of Funding Opportunity \(NOFO\)](#)
- eClearinghouse: https://kydlgweb.ky.gov/FederalGrants/16_eClearinghouse.cfm
 - CFDA number: 97.067 (needed when completing the eClearinghouse form)
- SAM.gov Registration: <https://sam.gov>
- Authorized Equipment List (AEL): <https://www.fema.gov/authorized-equipment-list>
- Kentucky Wireless Interoperability Executive Committee (WIEC) Form (Communications Projects Only): <http://kwiec.ky.gov/reviews/Pages/default.aspx>
- Mutual Aid Agreement with Kentucky State Police (KSP) (Communications Projects Only): <http://kwiec.ky.gov/reviews/Pages/default.aspx>
- Examples of previous SHSGP Awards: [FFY23 Projects](#) and [FFY24 Projects](#)

